



GYALSUNG INFRA

His Majesty's Secretariat

GI-HO/HR/Order-02/2026/132

May 22, 2026

VACANCY ANNOUNCEMENT (Contractual Positions — Immediate Recruitment)

1. PREAMBLE

The Gyalsung Infra Office, under the purview of His Majesty's Secretariat, hereby issues this formal Vacancy Announcement in accordance with prevailing Human Resources policies and procedures. The Office is pleased to invite applications from qualified and eligible Bhutanese nationals for the following positions on a contractual basis, with immediate effect.

2. ADVERTISED POSITIONS

The following positions are available for immediate contractual engagement:

Sl. No.	Position Title	Minimum Qualification	Additional Requirements
1	Junior Engineer (Civil)	Diploma in Civil Engineering from a recognized institution	Minimum five (5) years of relevant professional work experience is mandatory.
2	Engineer (Civil)	Bachelor's Degree in Civil Engineering from a recognized institution	

3. MANDATORY APPLICATION DOCUMENTS

Interested and eligible candidates are required to submit scanned copies of the following documents. All documents must be legible, complete, and duly authenticated where applicable:

- Job Application
- Curriculum Vitae (CV) detailing academic qualifications and professional experience;
- Copies of all academic transcripts and certificates, including Degree/Diploma, Class XII (Higher Secondary), and Class X (Secondary) certificates;
- Copy of a valid Citizenship Identity Card (CID);
- Medical Fitness Certificate issued by a competent medical authority;
- Valid Security Clearance Certificate;
- No Objection Certificate (NOC) from the current employer — *Note: The NOC is to be submitted upon issuance of the offer letter. Failure to submit a valid NOC within the stipulated timeframe shall result in the automatic withdrawal of the conditional offer of employment, without any further recourse.*
- Copies of Experience Certificates, as applicable, verifying relevant prior employment.

4. MODE AND DEADLINE OF SUBMISSION

All applications, comprising scanned copies of the above-listed documents, shall be submitted electronically to the designated Human Resources email address: thinleydorji@gyalsunginfra.bt Applicants are additionally required to complete the prescribed online application form, the link to which shall be provided upon request or made available on the Office's official notice board.

The closing date for receipt of applications is **31 May 2026**. Applications received after this date, or those that are incomplete in any material respect, shall not be considered under any circumstances.

5. DOCUMENT VERIFICATION

Shortlisted candidates shall be required to produce all **Original documents** for verification at the time of the selection interview. Failure to produce the originals shall render the candidacy invalid.

6. CONTACT INFORMATION

For further information, clarification, or inquiries pertaining to this Vacancy Announcement, applicants may contact the Human Resources Division during official working hours:

Telephone: +975-02-331502

Email: thinleydorji@gyalsunginfra.bt

Address: Human Resources Division, Gyalsung Infra Office, Thimphu, Bhutan

Gyalsung Infra reserves the right to increase or decrease the number of intakes, or to make no selection, based on the qualifications, experience, and capabilities of the candidates, as well as their performance in the interviews. Further, it also reserves the right to select or not select the next candidate on the merit list if a selected candidate withdraws.

Head Office: Zhichenkhar (CBS Bldg.), Langjophakha, Thimphu 11001, Bhutan Tel+975-2-343654

(GI Sites: Jamtsholing, Samtse | Tareything, Sarpang | Pemathang, S/Jongkhar | Khotokha, W/Phodrang | Gyalposhing, Mongar)